MEETING MINUTES

Titus Elementary H&S Board Meeting Minutes

*January 16, 2019*

*6:15 P.M.*

Meeting called by Bethany Magrann, Home & School President

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| **Attendees** | ***Bethany Magrann –****President*  ***Wanda Rumford*** *– Vice President*  ***Darshana Patel*** *– Recording Secretary*  ***Amy Scherr –*** *K-3 Staff Representative*  ***Jennifer Snyder*** *– 4-6 Staff Representative*  ***Robin London*** *- 4-6 Staff Representative*  ***Stephen Cashman*** *- Principal* |  |
| Discussion Topic | Meeting Minutes | Owner |
| **Budget Update** | RFE donations recorded -   * Donations via Pyapal: $11472.63 * Donations via Check: $16678.00 (this might be more based on the last deposit made).   Mrs. Anderson inquired about Science Fun Day budget –   * Mrs. Anderson to talk to Rachael for budget related questions * Mrs. Anderson to talk to Bethany and Wanda for scheduling. | Rachel  Mrs. Snyder to talk to Mrs. Anderson |
| Recent Events | Toys for Tabor – went really well  Secret Shop –   * Talked about some challenges in getting enough volunteers for the event (during event) * Suggested to use High School buddies (CB South) to come and help during the event. * Send out communication for volunteers in advance, end of October or early November. * Need to spend more time on asking for volunteers, advertising, etc. * Discussion on vouchers for students - need to verify how many for next year 2019-2020 ahead of time.   Conference Lunch –   * Didn’t hear much from the teachers so NO NEWS IS GOOD NEWS. * There was enough lunch for all. Food almost gone. Right amount was ordered. |  |
| Upcoming events | Family Fun Event at Doylestown Rock Gym on Jan 25th.   * No money to be collected by committee chairperson.   Winter Enrichment –   * Registration went smoothly. * Almost all classes were full. * Have enough volunteers to help in the rotunda during pick-up   Family Bingo is February 8th   * With new committee chairs, it is going well. * Need volunteers to sign up for helping on the day off. * Send sign up genius to teachers for Celebrity teacher Bingo callers – Bethany to send out   K-3 Event – is on March 22nd | Lauren Ginsberg  Michelle/Melissa  Sarah Hamilton / Amanda Gehringer  Brenda Stellato |
| **Race For Education** | Date for Limo ride is Feb 28th   * Waiting to heat back on confirmation with Limo company   Feedback on Race day –   * Positive feedback all over * Logistics were good. * Snack delivery could be improved by having teachers use Sign up genius so snacks can be delivered at the time they signed up for. * Parents asking for paperless option for next year * Have a RACE meeting towards end of school year. Mrs. Snyder to put out dates for March. | Mrs. Snyder to set up RFE meeting in March |
| **Other** | Need to have committee chairs to provide information on event planning from previous years to following years chairs for a smooth transition and lessons learned.  Bethany and Wanda shared a template to past years chairs to fill in information and send to new committee chairs.   * This is not always followed. * Will have to re-iterate for next school year.   Approval of 2019-2020 Assignment books - YES | Board |
| **Events** | Events No longer part of 2019 due to no volunteers to run the committee or enough volunteers to participate.   * Father/Son * Blood Drive   Board discussed and agreed it was OK to cancel some events as there are plenty throughout the year. |  |
| **Next Meeting** | **Next Board meeting on 13th Feb at 6:15 PM**  **Darsh will not be at the meeting in Feb so if someone else could please take notes.** | |